

Council Meeting

Community of Warren Grove

Thursday, February 4, 2021 at 7:00 p.m.

PRESENT: Mayor Diane Crozier
Michel Arsenault
Lyndon Mayhew
Destiny Arsenault
Tim Keizer

Absent: Judy Duffy
Janet Howes

1. **CALL TO ORDER:** Mayor Crozier called the meeting to order at 7:05 p.m.

2. **APPROVAL OF AGENDA**

Moved by Councillor L. Mayhew
Seconded by Councillor D. Arsenault

Motion Carried

3. **APPROVAL OF MINUTES**

Moved by Councillor M. Arsenault
Seconded by Councillor T. Keizer

Motion Carried

4. **BUSINESS :**

4.1 EMO

- a. M. Arsenault and D. Arsenault attended the Webinar put on by the Federation of PEI Municipalities (FPEIM) in December. M. Arsenault will be meeting with FPEIM who will provide a list of resources and templates to move forward with the EMO Plan. Potentially still looking at collaborating the EMO Plan with neighboring communities. Given that the deadline for the EMO Plan, including the bylaw, has been extended to December 2021, agreement that the EMO Plan and bylaw will be carried forward until after the meeting with FPEIM and confirmation of collaborating with other communities.

4.2 Roles and Responsibilities of Council Members and CAO

- a. D. Arsenault had registered to attend the FPEIM webinar, but never received the link. The session was recorded and once received, will be shared with all of Council.
- b. Discussion on the importance of understanding roles and responsibilities as members of council and for the CAO, including the importance of setting clear expectations.
- c. For future reference, request a reporting of roughly how many hours per week are dedicated to the various CAO tasks.
- d. Monthly financial reporting is required

- e. Councillor Keizer and Deputy Mayor Mayhew will discuss the above points with the CAO and a potential increase in pay of \$75. per month.

Moved that going forward, all expenses be brought to council for review and will be paid out only following a motion by council. An approval by email is deemed acceptable in months when the council does not meet in person.

Moved by Councillor L. Mayhew
Seconded by Councillor M. Arsenault

Motion Carried

4.3 Path along the North York River Road.

- a. D. Arsenault provided an update on the project. Waiting to hear back from the Department of Transportation and Infrastructure. Have also been reaching out to contacts in the cycling community.

4.4 Budget

- a. Budget meeting will be held March 4th. Draft budget presented and discussed. Moved that the 1st reading of the budget be accepted as presented

Moved by Councillor T. Keizer
Seconded by Councillor L. Mayhew

Motion Carried

4.5 Amalgamation

- a. T. Keizer and L. Mayhew shared a list of questions to be discussed with neighboring communities including those related to permits, lots, future planning for the community, tax increases, services and representation on council
- b. Council wants to ensure that the community is aware, before we proceed, that we are exploring our options and that we will be approaching other communities
- c. List of questions will be posted on Facebook and the Website to solicit feedback from community members. Will wait to see if we received feedback and decide how to proceed at our next meeting in March.

ADJOURNMENT

Moved by Councillor L. Mayhew
Seconded by Councillor D. Arsenault

Motion Carried

Signed Diane Crozier, Mayor

Dated

Signed: Michel Arsenault, Councillor

Dated

Recording Secretary